

**Date: 6<sup>th</sup> June, 2026**

To,

BSE Limited  
Department of Corporate Services,  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Mumbai 400001.  
BSE Scrip Code: 533014

Dear Sir/Madam,

**Sub: Notice of Postal Ballot**

In continuation to our earlier intimation dated 13.05.2026, we herewith attach a copy of Postal Ballot Notice seeking shareholder's approval for the Special business mentioned therein pursuant to Regulation 30 of SEBI (Listing Obligation & Disclosure Requirements) Regulations, 2015.

In compliance with MCA circulars, the Postal Ballot Notice is being sent electronically to the shareholders who have registered their e-mail id's with Company/RTA/DP and whose name appears in the Register of Members/List of Beneficial owners as on Friday, 29<sup>th</sup> May, 2026 ("cut-off date").

The remote e-voting shall commence from 09:00 a.m. on Tuesday, 9<sup>th</sup> June, 2026 and ends at 05:00 p.m. on Wednesday, the 8<sup>th</sup> July 2026.

A copy of the aforesaid notice will also be available at the website of the Company i.e. [www.sicagen.com](http://www.sicagen.com) & at the website of CDSL i.e. [www.evotingindia.com](http://www.evotingindia.com).

The above intimation may kindly be taken on record.

Thanking You,

Yours faithfully,  
For **Sicagen India Limited**

Ankita Jain  
**Company Secretary**

**Encl: as above**

**Sicagen India Ltd.**

Registered & Corporate Office:  
4<sup>th</sup> Floor, Spic House, 88, Mount Road, Guindy, Chennai 600 032 INDIA  
Tel: +91 44 4075 4075 | Fax: +91 44 4075 4099 | [info@sicagen.com](mailto:info@sicagen.com)  
CIN.: L74900TN2004PLC053467 | [www.sicagen.com](http://www.sicagen.com)

**Sicagen India Limited**

Regd. Office: 4<sup>th</sup> Floor, SPIC House, No. 88, Mount Road, Guindy, Chennai - 600032  
Phone No. 044-4075 4075, Fax No. 044-4075 4099, Email: companysecretary@sicagen.com  
(CIN: L74900TN2004PLC053467)

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**NOTICE OF POSTAL BALLOT**

(Pursuant to Section 110 of the Companies Act, 2013)

NOTICE is hereby given pursuant to Section 110 of the Companies Act, 2013 (the Act), read with Rule 22 of the Companies (Management and Administration) Rules, 2014 (the Rules) for obtaining the consent of the Members through postal ballot for the following special business:

**Item No. 1**

**Appointment of Mr. Prasanna Joshi, [DIN: 11702992], as a Director of the Company under Section 152 of the Act.**

To consider, and if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

RESOLVED THAT pursuant to the provisions of Section 152 and other applicable provisions if any of the Companies Act, 2013 (Act) read with, the relevant Rules made thereunder and subject to the provisions of the Articles of Association of the Company, Mr. Prasanna Joshi, [DIN: 11702992] who was appointed as an Additional Director effective from 14<sup>th</sup> May 2026 under Section 161 of the Act, be and is hereby appointed as a Director of the Company and he shall be liable to retire by rotation.

**Item No. 2**

**Approval for appointment and remuneration of Mr. Prasanna Joshi, [DIN: 11702992], as a Whole-Time Director of the Company.**

To consider, and if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

RESOLVED THAT pursuant to the provisions of Sections 196, 197, 203 and other applicable provisions, if any, of the Companies Act, 2013 (the Act) read with Schedule V and the relevant rules made thereunder including any statutory modifications and/or re-enactments of the Act and/or any notification which the Central Government may issue from time to time and subject to the provisions of Articles of Association of the Company and also subject to such other statutory approvals as may be required, consent of the Members is accorded for appointment of Mr. Prasanna Joshi (DIN: 11702992) as "Whole-Time Director" of the Company on the following terms and conditions as recommended by the Nomination & Remuneration Committee:

- A. Period of appointment: Three years commencing from 14<sup>th</sup> May, 2026
- B. Nature of appointment: Contractual and subject to the service rules of the Company

C. Remuneration:

- i.) Basic Salary & allowances: Rs. 40.50 Lakhs (Rupees Forty Lakhs Fifty Thousand Only) p.a.
- ii.) Performance Linked Pay: Rs. 5.50 Lakhs (Rupees Five Lakhs Fifty Thousand Only) p.a.
- iii.) Perquisites & Statutory Contribution:

In addition to Salary and Performance Linked pay (a) & (b), Perquisites & Statutory Contribution are allowed for an amount not exceeding Rs. 4.00 Lakhs (Rupees Four Lakhs Only) p.a. as per Company's Rules as well as Income Tax Rules.

*(Perquisites & Statutory Contribution are classified as Leave Travel Allowance, Contribution to Provident Fund, Gratuity, etc.)*

D. Minimum Remuneration:

In the event of loss or inadequacy of profits, the aforesaid remuneration shall be the minimum remuneration and the same shall be subject to the provisions of the Companies Act, 2013 and other applicable laws or such other approvals, as may be required under the relevant laws.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorized to alter, vary or revise the terms of the above remuneration from time to time as agreed between the Company and Mr. Prasanna Joshi, in such manner so as not to exceed the limits specified under Schedule V of Act or any amendments thereto.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorised to take such steps as may be expedient or desirable and also to do all such acts, deeds, things as may be considered necessary for giving effect to this resolution.

By Order of the Board  
For Sicagen India Limited

**Place:** Chennai  
**Date:** 13.05.2026

Ankita Jain  
Company Secretary

**Notes:**

1. The Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013 ("the Act") read with Rule 22 of the Companies (Management and Administration) Rules, 2014 and information specified under Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR") is annexed hereto.
2. The Ministry of Corporate Affairs (MCA) vide their General Circular No. 03/2025 dated 22<sup>nd</sup> September 2025 has permitted companies to convene Annual General Meeting, Extraordinary General Meetings and passing of Resolutions through Postal Ballot by E-Voting. Accordingly, the Company is conducting this Postal Ballot.

3. The Notice of Postal Ballot is being sent by e-mail only to all the Members, whose names appeared in the Register of Members / List of Beneficial Owners as received from Depositories i.e. National Securities Depository Limited (“NSDL”) / Central Depository Services (India) Limited (“CDSL”) as on Friday, the 29<sup>th</sup> May 2026 (the Cut-off Date) and who have registered their e-mail address in respect of electronic holdings with the depositories and in respect of physical holdings with Cameo Corporate Services Limited, Registrar and Share Transfer Agent, (RTA). Physical copies of the Notice along with Postal Ballot Form and pre-paid business reply envelope are not being sent to members for this Postal Ballot in line with the exemption provided in the MCA Circulars.
4. The Notice has also been placed on the Company’s website viz., [www.sicagen.com](http://www.sicagen.com) ; BSE viz. [www.bseindia.com](http://www.bseindia.com) and CDSL [www.evotingindia.com](http://www.evotingindia.com).
5. The Postal Ballot facility through E-voting is being provided to the Members in terms of Sections 108 and 110 and other applicable provisions of the Companies Act, 2013 read with Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014 and in compliance with Regulation 44 of the SEBI (LODR) Regulations, 2015 as amended.
6. The Company has engaged the services of Central Depository Services (India) Limited (CDSL) to provide E-voting facility, enabling the Members to cast their votes electronically in a secure manner.
7. Detailed guidance for participating in the Postal Ballot through E-voting is appended to this Notice.
8. The E-Voting period begins on Tuesday, the 9<sup>th</sup> June 2026 (09:00 AM IST) and ends on Wednesday, the 8<sup>th</sup> July 2026 (05:00 PM IST). The E-Voting module shall be disabled by CDSL for voting thereafter. During this period, Members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date may cast their vote electronically.
9. The Board of Directors at their meeting held on 13<sup>th</sup> May 2026, have appointed M/s. KRA & Associates, Practicing Company Secretaries, Chennai, as a Scrutinizer, to scrutinize the Postal Ballot / E-Voting in a fair and transparent manner.
10. After completion of the scrutiny of the electronic votes, the Scrutinizer will submit their report to the Chairman / Whole-Time Director / Company Secretary or any other authorized personnel of the Company who shall countersign the same.
11. The last date of voting, i.e., Wednesday, the 8<sup>th</sup> July 2026 will be taken to be the date of passing of the resolutions in the Notice.
12. The results of Postal Ballot will be announced within two working days of conclusion of this Postal Ballot. The said results would be displayed on the Company’s website <https://www.sicagen.com/investors/postal-ballot/> and on the website of Central Depository Services (India) Limited [www.evotingindia.com](http://www.evotingindia.com). The results shall simultaneously be intimated to BSE where the shares of the Company are listed.

13. Members requiring any clarification may contact the Company Secretary at the registered office of the Company at the address given above or through e-mail viz., [companysecretary@sicagen.com](mailto:companysecretary@sicagen.com) or the RTA of the Company through e-mail viz. [investor@cameoindia.com](mailto:investor@cameoindia.com)
14. Non-Individual Members shall make sure that the Power of Attorney or as the case may be certified copy of the Board Resolution to exercise the voting on behalf of the entity has been duly registered or provided to the Scrutinizers through e-mail to [gkrkgram@yahoo.in](mailto:gkrkgram@yahoo.in)
15. All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, AVP, Central Depository Services (India) Limited (CDSL), A Wing, 25<sup>th</sup> Floor, Marathon Futurex, Mafatlal Mills Compound, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call at toll-free no: 1800 21 09911.

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#### **EXPLANATORY STATEMENT UNDER SECTION 102 OF THE COMPANIES ACT, 2013**

The following is the Explanatory Statement as per Section 102 of the Companies Act, 2013, which sets out all material facts relating to the resolution mentioned in the accompanying Postal Ballot Notice.

##### **Item No. 1 & 2**

The Board of Directors at their meeting held on 13<sup>th</sup> May, 2026 on the recommendation of Nomination and Remuneration Committee, appointed Mr. Prasanna Joshi (DIN: 11702992) as an Additional Director and inducted him as Whole-time Director of the Company w.e.f 14.05.2026 subject to the approval of the shareholders of the Company in the place of Mr. Nandakumar Varma (DIN: 09776904), who has resigned from the position of Whole-Time Director due to his personal reasons & other commitments at the closure of business hours on 13.05.2026.

Pursuant to Section 161 of the Companies Act, 2013, an Additional Director shall hold office upto the date of next Annual General Meeting or the last date on which the Annual General Meeting should have been held, whichever is earlier and as per Regulation 17 (1C) of the SEBI (LODR) Regulations, as amended, approval of shareholders for appointment of a person on the Board of Directors is to be obtained at the next general meeting or within a time period of three months from the date of appointment, whichever is earlier.

Hence, the Board recommends the resolutions as set out as Item No. 1 & 2 in the notice in relation to appointment of Mr. Prasanna Joshi for approval by the shareholders of the Company through Postal Ballot.

##### **A brief profile of Mr. Prasanna Joshi is given below:**

Mr. Prasanna Joshi holds a Bachelor's Degree in Mechanical Engineering from the University of Pune and completed his Post Graduate Programme in Management (MBA) from Great Lakes Institute of Management, Chennai, with dual specialization in Operations and Finance.

He has also completed a Post-Graduate Diploma in Advanced Business Analytics from the Indian Institute of Management, Ahmedabad, specializing in Operations and Strategy.

He has around 20 years of diversified experience across the Retail, Infrastructure, Education and IT/ITES sectors, with strong expertise in business strategy and analytics, financial planning and operational transformation.

He has been associated with Sicagen India Limited for the past 13 years where he handled Building Material Division of the Company & drives business growth, profitability and overall operations across multiple geographies. Prior to joining Sicagen, he was associated with AM International Holdings (India) Pvt. Ltd., a group company, for over a year.

Considering his qualification, experience and performance, the Board of Directors in their meeting held on 13.05.2026, based on the recommendation of Nomination and Remuneration Committee has appointed Mr. Prasanna Joshi (DIN: 11702992) as an additional Director designated as Whole-Time Director w.e.f. 14.05.2026 for a period of 3 (Three) years, liable to retire by rotation, subject to the approval of shareholders.

Mr. Prasanna Joshi does not hold any shares in the Company nor is related to any other Director of the Company.

The details as required under Regulation 36 of SEBI (LODR) Regulations, 2015 have been provided as **Annexure-I**.

**Memorandum of Interest:**

None of the Directors and Key Managerial Personnel of the Company or their relatives other than Mr. Prasanna Joshi and his relatives are concerned or in any way interested in the aforementioned proposal.

By Order of the Board  
For Sicagen India Limited

Place: Chennai  
Date: 13.05.2026

Ankita Jain  
Company Secretary

**Annexure - I**

**Details of Mr. Prasanna Joshi seeking appointment  
[Pursuant to Regulation 36(3) of SEBI (Listing Obligations and Disclosure  
Requirements) Regulations, 2015]**

1.	Name of the Director and DIN	Mr. Prasanna Joshi (DIN:11702992)
2.	Date of Birth (Age in years)	11.12.1983 (42 Years)
3.	Nationality	Indian
4.	Qualifications	Details furnished in explanatory statement.
5.	Brief resume of the Director	
6.	Nature of expertise in specific functional areas	
7.	Terms and conditions of Appointment	
8.	Details of Remuneration	Within the limits prescribed under the Act
9.	Remuneration last drawn for FY 2025-26 (till March'26)	Rs. 47.89 Lakhs as Vice President (Head - Building Material Division) of the Company.
10.	Date of first appointment on the Board	Appointed as Additional Director under the Executive Category w.e.f 14 <sup>th</sup> May, 2026.
11.	Disclosure of relationships between directors inter-se and with other Key Managerial Personnel of the Company	Mr. Prasanna Joshi is not related to any of the Directors and Key Managerial Personnel of the Company.
12.	No. of Board Meetings attended during the year	Being Vice President (Building Material Division) of the Company, he attended all 5 Board Meetings held during FY 2025-26 as invitee.
13.	Names of Listed entities/other Companies in which the person also holds the directorship and the Membership of Committees of the Board	NIL
14.	Listed entities from which the person has resigned in the past three years	NIL
15.	Shareholding in the Company	NIL

**GUIDANCE TO SHAREHOLDERS FOR POSTAL BALLOT THROUGH REMOTE E-VOTING**

- (i) The voting period begins at 09:00 a.m. on Tuesday, 9<sup>th</sup> June 2026 and ends on Wednesday, the 8<sup>th</sup> July 2026 at 05:00 p.m. During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on Friday, 29<sup>th</sup> May 2026 (Cut-off date) may cast their votes electronically. The E-voting module shall be disabled by CDSL after 05:00 p.m. on 8<sup>th</sup> July 2026.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) Pursuant to SEBI Circular No. **SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020**, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders’ resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to **all the demat account holders, by way of a single login credential, through their demat accounts/websites of Depositories/Depository Participants**. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

**Step 1: Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.**

- (iv). In terms of SEBI circular no. **SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020** on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to abovesaid SEBI Circular, Login method for e-Voting for **Individual shareholders holding securities in Demat mode CDSL/NSDL** is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode with CDSL Depository	1) Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login to Easi/Easiest are requested to visit CDSL website <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on login icon & My Easi New (Token) Tab.

	<ol style="list-style-type: none"> <li>2) After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the e-voting is in progress as per the information provided by Company. On clicking the e-voting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.</li> <li>3) If the user is not registered for Easi/Easiest, option to register is available at CDSL website <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on login &amp; My Easi New (Token) Tab and then click on registration option.</li> <li>4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the e-voting is in progress and also able to directly access the system of all e-Voting Service Providers.</li> </ol>
<p>Individual Shareholders holding securities in demat mode with NSDL Depository</p>	<ol style="list-style-type: none"> <li>1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period.</li> <li>2) If the user is not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>. Select "Register Online for IDeAS" "Portal" or click at <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a></li> <li>3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.</li> <li>4) For OTP based login you can click on <a href="https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp">https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp</a>. You will have to enter your 8-digit DP ID, 8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful</li> </ol>

	authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on <b>company name or e-Voting service provider name</b> and you will be re-directed to <b>e-Voting service provider website</b> for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
Individual Shareholders (holding securities in demat mode) login through their <b>Depository Participants (DP)</b>	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.

**Important note:** Members who are unable to retrieve User ID/Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

**Helpdesk for individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL.**

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with <b>CDSL</b>	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at toll free no. 1800 21 09911
Individual Shareholders holding securities in Demat mode with <b>NSDL</b>	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a> or call at : 022 - 4886 7000 and 022 - 2499 7000

**Step 2: Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.**

(v) Login method for Remote e-Voting for **Physical shareholders and shareholders other than individual holding in Demat form.**

- 1) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- 2) Click on "Shareholders" module.
- 3) Now enter your User ID
  - a. For CDSL: 16 digits beneficiary ID.
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID.
  - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- 4) Next enter the Image Verification as displayed and Click on Login.
- 5) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier e-voting of any Company, then your existing password is to be used.
- 6) If you are a first-time user follow the steps given below:

	<b>For Physical shareholders and other than individual shareholders holding shares in Demat.</b>
PAN	Enter your 10-digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"> <li>Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.</li> </ul>
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. <ul style="list-style-type: none"> <li>If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field.</li> </ul>

- (vi) After entering these details appropriately, click on “SUBMIT” tab.
- (vii) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (viii) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (ix) Click on the EVSN (**260604006**) for the relevant “Sicagen India Limited” on which you choose to vote.
- (x) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xi) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xii) After selecting the resolution, you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xiii) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xiv) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.

- (xv) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvi) There is also an optional provision to upload board resolution/power of attorney if any uploaded, which will be made available to scrutinizer for verification.
- (xvii) **Additional Facility for Non-Individual Shareholders and Custodians-For Remote Voting only.**
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRIs etc.) and Custodians are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves in the “Corporates” module.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com)
  - After receiving the login details a Compliance User should be created using the admin login and password. The compliance User would be able to link the account(s) for which they wish to vote on.
  - The list of accounts linked in the login will be mapped automatically & can be delink in case of any wrong mapping.
  - It is Mandatory that, a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
  - Alternatively Non-Individual shareholders are required mandatory to send the relevant Board Resolution/Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer at [gkrkgram@yahoo.in](mailto:gkrkgram@yahoo.in) and to the Company at [companysecretary@sicagen.com](mailto:companysecretary@sicagen.com), if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

**PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL/MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/DEPOSITORIES.**

1. **For Physical shareholders** - Please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to **Company/RTA email id**.
2. **For Demat shareholders** - Please update your email ID & mobile no. with your respective Depository Participant (DP).
3. **For Individual Demat shareholders** – Please update your email ID & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.

If you have any queries or issues regarding e-Voting from the CDSL e-Voting System, you can write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact at toll free no. 1800 21 09911.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, AVP, (CDSL) Central Depository Services (India) Limited, A Wing, 25<sup>th</sup> Floor, Marathon Futurex, Mafatlal Mill Compounds, N.M. Joshi Marg, Lower Parel (East), Mumbai-400013 or send an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact at toll free no. 1800 21 09911.

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